



DROP / ADD FORM
THE POTTER'S INSTITUTE
214-333-6507

Student's Name _____
Student SS# _____ Phone Number _____
Date _____ Term _____

DROP Class

Section/Course # _____
Course Title _____
Instructor Name _____ Instructor Notified Y N

ADD Class

Section / Course # _____
Course Title _____

Please provide a brief description of reason for dropping class. Forward completed form to a TPI Representative or fax form to 214-333-6512.

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FOR OFFICE USE ONLY

Information changed on database Y N Date changed _____
Information entered by: _____